



**INDIAN AVIATION ACADEMY
ENGINEERING WING (CIVIL)
VASANT KUNJ,
NEW DELHI -110070
NIT**

FOR THE WORK OF

**ANNUAL REPAIR & MAINTENANCE OF INDIAN
AVIATION ACADEMY & HOSTEL BLOCK AT
VASANT KUNJ, NEW DELHI DURING THE YEAR
2020-21 & 2021-22. SH: CIVIL WORKS.**

INDIAN AVIATION ACADEMY

Name of work: "Annual Repair & Maintenance of Indian Aviation Academy & Hostel Block at Vasant Kunj, New Delhi during the year 2020-21 & 2021-22. SH: Civil Works"

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Total = 198

Certified that this NIT contains 200 pages (A-3 to A-33 and 1 to 167) only. (excluding cover & Index page).

INDIAN AVIATION ACADEMY
ENGINEERING WING (CIVIL)
VASANT KUNJ, NEW DELHI – 110070

NIT NO.- ENGG/IAA/ARMO/NIT/2020/01

DE-6

Tender Id: 2020_AAI_52999

NOTICE INVITING e-TENDER (3 BOT -3 Envelope Open Tender)

1. Percentage rate tenders are invited through the e-tendering portal by **Asstt. G.M. Engg. (Civil), IAA, 1st Floor, Vasant Kunj, New Delhi – 110070** on behalf of Director, IAA from the eligible contractors for the work of “*Annual Repair & Maintenance of Indian Aviation Academy & Hostel Block at Vasant Kunj, New Delhi during the year 2020-21 & 2021-22. SH: Civil Works*” at an estimated cost of **Rs. 50,00,000.00** with period of completion **24 months**.

The tendering process is online at e-portal URL address <https://etender.gov.in/eprocure/app> or www.IAA.aero. Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after log in to the CPP-portal <https://etender.gov.in/eprocure/app> or www.aai.aero, www.iaa.edu.in. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from IAA Help Desk Support through path [IAA.aero/tender/e-tender/help desk support](http://IAA.aero/tender/e-tender/helpdesk).

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following IAA help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-

011-24632950, Ext-3512 (Six Lines), E-Mail: -eprochelp@aai.aero

- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-

011-24632950 Ext-3523, E-Mail: -etendersupport@aai.aero, sanjeevkumar@IAA.aero and snita@aai.aero.

- (iv) 09.30hrs to 18.00 hrs (Mon-Fri)-

011-24657900, E-Mail: - gmitichq@aai.aero

Tender fee of **Rs. 1180/- (i/c GST) Non-refundable (In Favor of INDIAN AVIATION ACADEMY)** will be required to be paid offline in the form of Demand Draft from Nationalised or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against Tender fee should reach by post/ courier/ given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Critical Data

Sheet The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule: -

CRITICAL DATA SHEET

Publishing Date	17.07.2020
Bid Document Download / Sale Start Date (Next Day of Publishing Date)	18.07.2020 from 0930 Hrs.
Clarification Start Date	18.07.2020 from 1100 Hrs.
Clarification End Date	22.07.2020 upto 1500 Hrs.
Bid Submission Start Date	22.07.2020 from 1530 Hrs.
Bid Submission End Date/ Sale end date	29.07.2020 upto 1800 Hrs.
Last date and time of submission of original Demand Draft against EMD and Tender Fee, Signed hard copy of Unconditional Acceptance Letter, to bid manager	03.08.2020 upto 1800 Hrs.
Bid Opening Date (Envelope- I)	04.08.2020 upto 1100 Hrs.
Bid Opening Date (Envelope- II)	04.08.2020 upto 1100 Hrs.
Bid Opening Date (Envelope- III)	05.08.2020 upto 1130 Hrs.
Tender Fee in favor of (INDIAN AVIATION ACADEMY)	Rs. 1180.00 (i/c GST) Non-refundable.
EMD in favor of (INDIAN AVIATION ACADEMY)	Rs. 1,00,000/-

Envelope-I (Tender Fee): - Bid containing scanned copy of Unconditional Acceptance of IAA's Tender Conditions, Tender fee and EMD.

The tenderer shall submit their application only at CPP portal <https://etender.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents alongwith scanned copy of Demand Draft for Tender fee and scanned copy of DD/FDR/BG from Nationalised or any scheduled bank (but not from co-operative or Gramin bank) for EMD. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Scanned copy of tender fee in the form of Demand Draft of value **Rs. 1180/- (in favor of INDIAN AVIATION ACADEMY)** and Earnest Money Deposit (EMD) of value **Rs.1,00,000/- (in favor of INDIAN AVIATION ACADEMY)** in the form of Demand Draft /FDR/Bank Guarantee from Nationalised or any scheduled bank (but not from co-operative or Gramin bank) as stipulated in the notice inviting tender may be submitted along with Unconditional Acceptance of IAA's Tender Conditions (Performa Given in Page no A23 of Tender Document).

**Envelope-II (Pre-qualification and technical bid): -
Qualifying requirements of contractors / firms.**

- i) Agency should have Permanent Account Number (PAN).

- ii) Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/PSU/Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata.

OR

Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 10.00 Lacs** or two works, each of **Rs. 12.50 Lacs** or one work of **Rs. 20.00 Lacs** in single contract of similar nature of work (Any Annual repair and maintenance of Institutional Buildings, Hostels, terminal Buildings, Shopping malls, Office complexes, etc./ Miscellaneous civil works/ any civil works.) during last seven years ending last date/extended date of submission of bid.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii) Should have annualized average financial turnover of **Rs. 7.50 Lacs** against works executed during last three years ending **31st March 2020**. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected. This is mandatory to submit the same for the required 03 years.

Envelope-III (Financial Bid): -The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

All Tendered rates should be inclusive of all taxes duties, cess fee, royalty charges etc levied under any statute but exclusive of GST.

3. Original EMD & Tender fees, Hard copy of signed Unconditional Acceptance of IAA's Tender Conditions to be **sent to 'Asstt. G.M. (E-C), IAA, 1st Floor, Indian Aviation Academy, Vasant Kunj, New Delhi – 110070'**, and should reach to Bid Manager before the date & time mentioned in the **CRITICAL DATA SHEET** .and The tenderer whose EMD& tender fee and Unconditional acceptance of IAA's tender conditions are not received by the time as per Critical Data Sheet, then their tenders will be summarily rejected. Any postal delay will not be entertained.

4. Bids Opening Process is as below: -

Envelope-I: Envelope -I opening date shall be as mentioned in **CRITICAL DATA SHEET**.

(Envelope-I shall Contain scanned copy of Tender Fees, EMD and Unconditional Acceptance of IAA tender conditions.

Envelope-II: Envelope –II opening date shall be as mentioned in **CRITICAL DATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal. (Envelope-II shall contain scanned copy of prequalification documents, scanned copy of duly notarized affidavit on Non-judicial stamp paper of Rs. 100 regarding compliance of minimum wages, scanned copy of duly notarized declaration on non-judicial stamp paper of Rs. 100 regarding black listing/debarring of firm, scanned copy of undertaking on GST and digitally signed Tender Document.)

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope–I and Envelope–II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by IAA, failing which tender will be liable for rejection.

Envelope-III: The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be opened as per **CRITICAL DATA SHEET**. **(Depending on evaluation of Envelope-I & II, the date shall be intimated through CPP Portal).**

5. IAA reserves the right to accept or reject any or all applications without assigning any reasons. IAA also reserves the right to call off tender process at any stage without assigning any reason.
6. IAA reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of IAA. **IAA reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then IAA shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The agency shall be liable for debarment from tendering in IAA, apart from any other appropriate contractual/legal action.**
7. Consortium /JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

Asstt. General Manager(E-C)
Indian Aviation Academy,
Vasant Kunj, New Delhi –
110070